

Professional Development Committee MINUTES

September 8, 2015

Room 611 / 3:30 pm – 5:00 pm

1. Call to Order

2. Roll Call: Charles Spillner (Math Science); ~~Marion Cowee (Social and Behavioral Science)~~; Inge Bourdon (Health Occupations); Ginger Cain (Health Occupations); ~~Tracy Drake (Human Resources)~~

Made quorum.

3. Approval of Agenda – September 8, 2015 Inga motion and Ginger approved. Passed unanimously.

4. Approval of Minutes – N/A

5. Comments from the Public (3 minute limit per person). No comments.

6. Action Items

- 6.1 Professional Development Funds Process and Notification to Faculty
 - Include “Request for Leave” with dean approval before submitting form to the Senate office.
 - Finish draft and approve at next meeting.

7. Information/Discussion Items

- 7.1 Recruiting additional members.
 - Currently the Schools of MathSci, Health Sci, Social and Behavioral Sci are represented. Reps are needed from the Schools of Humanities and Applied Tech and Business are the only schools represented. We will ask faculty who we think would be interested and also ask for recommendations from the deans.
- 7.2 Evaluation of Fall 2015 PD Activities. Skipped until next meeting.
- 7.3 Additional Fall Flex Activities (Ginger Cain) Offering Flex activities during the semester like a CALSTRS workshop in the afternoon and/or how to read your pay stub. Ginger will ask Hai Yen Scoccia if she would be willing to do a workshop on reading the pay stub. Chuck will ask Tracy to arrange for another CAISTRs workshop.
- 7.4 Approval of PD Funds requests. Skipped until next meeting.
- 7.5 Planning for Spring 2016 PD Activities. Skipped until next meeting.

8. Announcements - The next regular PD Committee meeting will be held on September 22, 3:30 – 5:00 pm in Room 611.

9. Adjournment. Meeting adjourned at 5:12